

Standard Series - Residential - Checklist

Forms	Application Forms and Broker Supporting Notes		
	Valuation Form		
	Servicing Calculator		
All Applicants/ Guarantors	Certified Colour Copy of Passport and Driver's Licence		
	Equifax Credit Report		
	VISA (if applicable)		
Overseas Applicants	ID to be verified by Australian Embassy or consulate if the borrower resides overseas		
	Borrower be identified at signing of Mortgage documents and the Loan agreement by a consular official at an Australian embassy / Registered Australian Solicitor is acceptable (if executing overseas) or by a solicitor (if executed in Australia) and copies of the certified identification documents be included with the returned loan documents.		
	All the documents to be converted to English by NAATI and internal team will vet the translation		
Income Documents	PAYG		
	Latest 2 payslips, plus		
	1 Month salary credits	Employment contract	Employment Letter
	3 months' salary credit if LVR > 80%		
	Self Employed - Full Doc		
	Most recent 2 years Company Tax Returns & Financial Statements		
	Most recent 2 years Personal Tax Returns & Notice of Assessment		
	Self Employed - Alt Doc		
	Declaration of Financial Position plus one of:		
	Accountant's Letter	12 months BAS	12 months Bank Statements
	ABN > 24 months	GST > 12 months if turnover > \$75,000	
	Rental Income		
	Rental Statements or Real Estate Agent appraisals		
	Private Lease, 3 months bank statements showing rental credit		
	Tax Returns or Valuation Report		
Security	New Purchase		
	Contract of Sale	Deposit Receipt	Funds to Complete
	Refinance / Debt Consolidation		
	Latest Council Rate Notice		
	Last 6 Months Home Loan Statements / Transaction History		
	Last 3 Months statement for unsecured debts to be consolidated		