

Choice Series - SMSF - Checklist

Forms	Application Forms and Broker Supporting Notes	
	Valuation Form	
	Servicing Calculator	
All Applicants/ Guarantors	Certified Colour Copy of Passport and Driver's Licence	
	Equifax Credit Report	
	VISA (if applicable)	
SMSF Documents	Certified Copy of SMSF Trust Deed and SMSF Bare / Custodian Trust Deed	
	Certificate of registration for the SMSF Trustee company / SMSF Bare Trustee	
	Most recent 2 years' Audited SMSF Tax Returns and Financial Statements	
	Last 6 months SMSF Cash Management Account Statements or 2 years Industry Fund Statements	
	Independent Legal Advice Guarantor Certificate	
	Accountant letter to confirm annual ongoing cost for SMSF, if the costs noted on the SMSF latest tax return is not reflective of the ongoing future annual cost OR no tax returns available	
Income Documents	PAYG	
	Latest 2 Payslips	Latest 3 Months' Salary Credit
	Self Employed	
	Most recent 2 years Company Tax Returns & Financial Statements	
	Most recent 2 years Personal Tax Returns & Notice of Assessment	
	Most Recent BAS	6 Months Business Bank Statements
	Rental Income	
	Rental Statements or Real Estate Agent appraisals	
	Private Lease: 6 months bank statements showing rental credit	
	Commercial property: 12 months' Rental Statements and 3 months Bank Statements	
Security	New Purchase	
	Contract of Sale	Rental Appraisal
	Existing Super fund Statement	
	Refinance	
	Latest Council Rate Notice	
	Last 6 Months SMSF Loan Statements / Transaction History	
Most recent Rental Statement and Bank Statement		
Signed Discharge Authority		

Choice Series - SMSF Easy Refinance - Checklist

Forms	Application Forms and Broker Supporting Notes	
	Broker Declaration	
	SMSF Easy Refinance Calculator	
All Applicants/ Guarantors	Certified Colour Copy of Passport and Driver's Licence	
	Equifax Credit Report	
	VISA (if applicable)	
Trust Documents	SMSF Trust	
	Certified Copy of SMSF Trust Deed	
	Most recent years SMSF Audit Report	
	Most recent years SMSF Tax Return and Financial Statements	
	Bare Trust	
	Certified Copy of SMSF Bare Trust Deed	
	SMSF and Bare Trust Corporate Trustee	
	ONE of the following:	
	Certificate of Registration	ASIC Search
Security	ONE of the following:	
	Rental Statement showing 12 months of rental income;	
	SMSF Cash Management Account statements showing 12 months of rental income;	
	AND Both of the following:	
	Valuation Report	Council Rate Notice
Refinancing Liability	Last 12 Months SMSF Loan Statements,	
	OR BOTH of the following:	
	SMSF Cash Management Account statements showing 12 months of SMSF Loan repayment;	
	Most recent SMSF Loan Statement	