

Standard Series - SMSF - Checklist

Forms	Application Forms and Broker Supporting Notes		
	Valuation Form		
	Servicing Calculator		
All Applicants/ Guarantors	Certified Colour Copy of Passport		
	Certified Colour Copy of Driver's Licence		
	Equifax Credit Report		
	VISA (if applicable)		
Income Documents	PAYG Beneficiaries		
	Recent payslips showing mandatory super contributions to SMSF or another fund (if SMSF not yet established)		
	Self-Employed Beneficiaries		
	Personal and business tax returns (last 24 months)		
	Profit & Loss Statements and Balance Sheets		
	SMSF Financials		
	Established SMSFs: Full financial statements for past 24 months		
	New/Unestablished SMSFs: Evidence of existing super balances to be rolled into SMSF		
SMSF Documents	Certified Copy of SMSF Trust Deed		
	Certified copy of the Bare (Property Holding) Trust Deed		
	SMSF registration must be verified via Super Fund Lookup		
	SMSF Statement (dated within the past 1 month) showing current available balance		
	Legal Advice required for purchases unless waived via a signed Waiver of Legal Advice Request Form		
	Credit Checks required for all directors, individuals and SMSF beneficiaries		
	All credit enquiries must be explained and assessed in application		
	Commercial Reports must be provided for any company where a borrower holds a directorship		
Security	Personal Guarantees required from all SMSF beneficiaries		
	New Purchase		
	Contract of Sale	Deposit Receipt	Funds to Complete
	Refinance / Debt Consolidation		
	Latest Council Rate Notice		
	Last 6 Months Home Loan Statements / Transaction History		
	Last 3 Months Statement for Unsecured Debts to be Consolidated		