

Choice Series - Commercial Easy Refinance - Checklist

Forms	Application Forms and Broker Supporting Notes	
	Valuation Form	
	Servicing Calculator	
All Applicants / Guarantors	Certified Colour Copy of Passport and Driver's Licence	
	Equifax Credit Report	
	VISA (if applicable)	Certified copy of Trust Deed (if relevant)
Income Documents	PAYG	
	Latest 2 Payslips, or 3 Months Bank Statements showing salary credits	
	Self Employed - Sole Trader / Partnership / Directors / Shareholders	
	Personal Bank Statements showing 6 months of salary/dividend credits, OR	
	Latest Personal Tax Returns and Partnership/Company Tax Returns, AND	
	Latest Personal NOA or Accountant Letter confirming tax return status, AND	
	3 months Company Bank Statements showing turnover/trading history (company only)	
	Self Employed - Company	
	Most recent financial statement, AND	
	Most recent tax returns	
	ASIC Search or Certificate of Registration (Performed by lender)	
	Self Employed - Trust	
	Most recent financial statement, AND	
	Most recent tax returns	
Security	Refinance	
	Most recent 3 months mortgage statements (Refinancing of a mortgage in a person's name)	
	Most recent 12 months statements (Refinancing of a mortgage in a company name)	
	Existing Property	
	Latest Council Rate Notice (showing no arrears)	
	Valuation Report	
	Existing Property - Commercial Property	
	Three Months Rental Statements, OR	
	Three Months Bank Statements	